



ವಿಶ್ವೇಶ್ವರಪುರ ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಕಾಲೇಜು
VISVESWARAPURA COLLEGE OF ARTS AND COMMERCE

Krishnarajendra Road, Bangalore - 560 004 Ph.: 26612427, 26677885

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Fax: +91-80-26608078

Internal Quality Assurance Cell

Proceedings of 2015-16



ವಿಶ್ವೇಶ್ವರಪುರ ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಕಾಲೇಜು
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CONSTITUTION OF IQAC FOR 2015-2016

The IQAC was formed with the following members and representatives for the academic year 2015-2016, in the Staff Meeting convened on 29-6-2015.

Dr.Shivalingaiah	Principal/ Chairman
Prof. B. Shreelatha	Co-Ordinator
Prof. M. Nagaraj	Management representative
Prof. Shankaranarayana Rao	External expert
Prof.A. Lakshmana	Member
Dr. H.P. Shridhara	Member
Dr. K. Nanjegowda	Member
Prof. R. Aswathanarayana	Member
Shri. B. K. Dhananjaya Krishna	Administrative Staff
Mr.Sunil	Alumni Representative
Mr. Sachin	Student Representative, IQAC

MINUTES OF MEETING IQAC - 2015-2016

The IQAC of the College convened on **06-07-2015**, and the proceedings of the meeting are as follows:

1. The auditorium and audio-visual facilities in the Science and Nursing Colleges could be utilized until the ICT facilities in the College were upgraded on obtaining requisite approvals.
2. The teaching staff shall be permitted to participate in in BOS, BOE and be part of central valuation of the University.
3. To approach Management for the appointment of teachers to fill up vacancies in the College.
4. The Departments shall arrange guest lectures to enable students to have better understanding of select topics.



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5. To conduct remedial classes for slow learners and to hold induction programs for students to improve communication skills, to enhance health and hygiene, prioritize safety of girls, and help them avail scholarships.
 6. To conduct programs to create awareness of gender equality and gain information about job opportunities.

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MINUTES OF THE IQAC MEETING

The IQAC of the College convened a meeting on **04-01-2016**, and the proceedings of the meetings are as follow:

1. The IQAC reviewed the functioning of all committees.
2. The results of the students were examined and discussed with respective Departments.
3. The departmental activities and possibilities of increasing the activities were discussed.
4. Improving the student admission and enhancing quality in terms of teaching and development of infrastructure were discussed.
5. Improving the prospects of the students after graduation which could be initiated by the College was discussed.

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MINUTES OF THE IQAC MEETING

The IQAC of the College convened a meeting on **23-04-2016**, and the proceedings of the meetings are as follows:

1. Upgradation of the library software before the reopening of the College for the next academic year.
2. Recommendation to make sustained efforts for reaccreditation by NAAC and approach Management seeking support in this regard.
3. Reviewed the activities of various Departments and committees. Students' feedback was examined and it was decided to implement some of the suggestions made by the students.
4. The activities of cultural wing of the alumni 'Asha Kirana' were reviewed. The members suggested that talented students in the College be assisted to compete in cultural festivals at higher levels with the help of 'Asha Kirana'.

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REPORT OF ACTION TAKEN – 2015-16

1. The teaching staff actively participated in in BOS, BOE and were involved in central valuation of the University.
2. Teaching vacancies were filled by the Management.
3. The College conducted Suggi Habba to celebrate the onset of the harvest season.
4. Remedial classes were conducted after class hours for students who required additional attention. Many students benefitted from these classes.
5. The activities organized by various committees of the College was reviewed and the respective staff were advised to continue such useful endeavors.
6. LibSoft software was installed as part of digitizing the library.

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CONSTITUTION OF THE IQAC – 2016-17

The IQAC of the College was formed on **06-09-2016** with the following members and representatives:

Dr. Shivalingaiah	Principal/chairman
Dr. K. Nanjegowda	Co-ordinator
Prof. M.Nagaraj	Management Representative
Prof. Shankara Narayana Rao	External Expert
Prof. K.Suresh	Member
Prof. B.S. Raghothamachar	Member
Prof. R.Asathanarayana	Member
Dr. Shreelatha	Member
Mr.Jawaregowda	Administrative Staff
Mr. Sunil	Alumni Representative

PROCEEDINGS OF THE IQAC MEETING

The Meeting of the IQAC of the College was held on **16-09-2016** and the following issues were discussed and approved.

1. The Principal discussed submission of AQARs to NAAC.
2. IQAC decided to fill the vacant position in the English Department of the College.
3. To implement biometric attendance for the staff of the College.
4. IQAC suggested that all the senior staff may participate in BOS, BOE and other responsible forum of the University
5. IQAC decided to approach the administrator for the improvement of infra structure in the College.
6. IQAC decided to conduct student centric activities including classroom discussions, counselling, bridge course and mentoring.

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Proceedings of the IQAC meeting

The Meeting of the IQAC of the College was held on **17-10-2016** and the following issues were discussed and approved.

1. The IQAC discussed measures to improve student admission such as
 - augmentation of infrastructure
 - monitoring all round progress of students
2. The committees that deal with sexual harassment, ragging and discrimination reported the absence of any such cases and stated that there is a prevalent healthy atmosphere in the College.
3. The IQAC prioritized the need to apply for the third cycle of NAAC Re-accreditation and approach the management about the approval for the same.
4. Implementing remedial classes and systematic mentoring of students as steps to improve results were discussed.
5. IQAC discussed means of providing financial aid to students by way of scholarship, allowing instalment facility for fees and resolving other university related issues faced by students.
6. It was decided that the College must wait for the election of members of management as per the decision of the Court as the administrator appointed might not take on major decisions.

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Minutes of the IQAC meeting

A Meeting of the IQAC of the College was held on **05-04-2017** and the following discussions were deliberated.

1. It was decided that the applicable AQARs would be submitted to NAAC shortly.
2. The IQAC discussed possibility of application to NAAC re-accreditation when the Management was being run by the Government appointed administrator.
3. The Principal reported that the proposal for the upgradation of Computer and Commerce labs and other minor infrastructure work had been prepared and submitted.
4. The IQAC noted the improvement in the student strength of the College and their active involvement in curricular and extension activities.
5. In light of changing parameters of NAAC reaccreditation process, the members discussed the need to upgrade the ICT facilities in the College.

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REPORT ON ACTION TAKEN – 2016-17

1. AQARs for the academic year were prepared.
2. Biometric attendance was introduced for the staff of the College.
3. The various committees of the College presented their individual progress reports.
4. The College took steps to prepare for the third cycle of NAAC RE-accreditation.
5. Mentoring of students and remedial classes for slow learners conducted.
6. Scholarships and financial aid to deserving students were given.
7. The Management approved budget outlay and vendors for improving infrastructure.

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Proceedings of 2017-18



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MINUTES OF THE MEETING

The IQAC of the College was formed on **30-08-2017** in the staff meeting conducted in the office of the Principal with the following members.

- | | |
|-------------------------------|--------------------|
| 1. Dr. C.M. Eswara Reddy | Principal Chairman |
| 2. B.S. Raghothamachar | Co ordinator |
| 3. Dr. Shreelatha | Member |
| 4. Dr.H.P.Shridhara | Member |
| 5. Aswathanarayana.R. | Member |
| 6. A.Lakshmana | Member |
| 7. Prof M. Nagaraj | Management |
| 8. Shubhankar Gowda | Student |
| 9. Prof. Shankaranarayana Rao | External Expert |

MINUTES OF THE IQAC MEETING

The Meeting of the IQAC of the College was scheduled on **30-08-2017** and during this meeting, following decisions were made:

1. The mentor-mentee policy was reviewed and the need to assist students who required additional academic support was stressed.
2. Actions to be taken pursuant to the University getting trifurcated were discussed.
3. The schedule for conducting sports, cultural fest, guest lectures was set out.
6. To conduct remedial classes, in addition to regular classes, for slow learners.
7. Feedback was taken from students and parents about teaching, infrastructure, facilities, examination, special coaching in remedial classes.
8. To monitor the safety of girl students, review functioning of Anti-Ragging Cell, SC/ST and BCM committee, library committee and others.
9. To update the College website.
10. Teaching staff were instructed to attend two seminars and two FIP programs in a semester, attend valuation, paper setting and to participate in BOS and take up other University examination related work.


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MINUTES OF THE IQAC MEETING

The IQAC met on **23-03-2018** and the following decisions were arrived at. The following persons were present at the meeting.

- | | |
|-------------------------------|---------------------------|
| 1. Dr. C.M. Eswara Reddy | Chairman |
| 2. B.S. Raghothamachar | Co ordinator |
| 3. Dr. Shreelatha | Member |
| 4. Dr.H.P.Shridhara | Member |
| 5. Aswathanarayana.R. | Member |
| 6. A.Lakshmana | Member |
| 7. Prof. M.Nagaraj | Management Representative |
| 8. Shubhankar Gowda | Student representative |
| 9. Prof. Shankaranarayana Rao | External Expert |

1. Preparations for NAAC re-accreditation were discussed and a timetable for carrying out the same was set out.
2. To get approval from Management towards ICT upgradation and pending civil work.
4. Steps to submit AQARs expeditiously were discussed.
3. The possibility of securing annual affiliation and permanent affiliation were discussed.
4. Committees necessary as per NAAC and University LIC guidelines were formed.

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MINUTES OF IQAC MEETING

The IQAC of the College met on **03-05-2018**. The purpose of the meeting was to review the functioning of the College, review the possibilities of growth, remedy shortcomings and explore further avenues.

The following persons were present at the meeting.

Dr. C.M. Eshwar Reddy	Chairman
B.S. Raghothamachar	Co ordinator
Dr. Shreelatha	Member
Dr.H.P.Shridhara	Member
Aswathanarayana.R.	Member
A.Lakshmana	Member
Shubhankar Gowda	Student Representative

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REPORT ON ACTION TAKEN – 2017-18

1. Discussions with Management were held regarding renovation of existing building and increasing infrastructural facilities.
2. New rules of University pursuant to trifurcation were adapted by the College.
3. The action plan for safety of girl students and functioning of Anti-Ragging Cell, SC/ST and BCM committee, library committee was implemented.
4. The College website was updated to reflect present day information.
5. The timetable for carrying out NAAC re-accreditation was put into action.
6. Committees formed as per NAAC and University LIC guidelines were advised of their responsibilities and scope of work.

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Proceedings of 2018-19



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The meeting of the IQAC for the year 2018-2019 was convened on **09-07-2018** and the following members were nominated.

Dr. C.M. Eshwar Reddy	Chairman
B.S. Raghothamachar	Co ordinator
Dr. Shreelatha	Member
Dr.H.P.Shridhara	Member
Aswathanarayana.R.	Member
A.Lakshmana	Member
Shri Jawaregowda	Management representative
Shubhankar Gowda	Student Representative
Prof. Shankaranarayana Rao	External Expert

MINUTES OF IQAC 2018-2019

The meeting of the IQAC of the College was held on **16-07-2018** and during the meeting following decisions were arrived at. The meeting was held to promote quality culture in the educational service being provided by the college. The following members were present:

Dr. C.M. Eshwar Reddy	Chairman
B.S.Raghothamachar	Co ordinator
Dr. Shreelatha	Member
Dr.H.P.Shridhara	Member
Aswathanarayana.R.	Member
A.Lakshmana	Member
Shri Jawaregowda	Management representative
Shubhankar Gowda	Student Representative
Prof. Shankaranarayana Rao	External Expert



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1. Steps for academic improvement in the College were discussed with a vision to improve the confidence of the students in pursuing careers in the future.
2. To maintain and supervise the supply of clean drinking water and improve the ambience of the College.
3. To extend the hours of library to enable the students to spend more time in the library and utilize the library resources.
4. To conduct activities such as Rainbow Week, Ethnic Day, local festivals, and other activities to keep the students engaged.
5. It was decided that events like NSS, sports, public awareness rallies, environmental awareness programs, Women's' Day, celebration of national festivals shall be conducted by the designated committees.
6. Teaching staff were encouraged to attend national and international seminars twice in one semester.
7. Measures to encourage the students to express their opinion about the classes, infrastructure, hygiene, and other amenities were taken.
8. It was decided to seek the opinions of students to counter campus issues like ragging, discrimination, sexual harassment, and other related issues. The importance of maintaining anonymity of the student filing such complaint and secrecy of the process was elaborated upon.
9. Upgradation of computer infrastructure and library software was discussed, subject to obtaining necessary approvals.

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MINUTES OF THE IQAC MEETING

The College's IQAC met on **07-02- 2019** and upon deliberations, the following matters were discussed. This meeting was attended by:

Dr. C.M. Eswara Reddy	Chairman
B.S. Raghothamachar	Co ordinator
Dr. Shreelatha	Member
Dr.H.P.Shridhara	Member
Aswathanarayana.R.	Member
A.Lakshmana	Member
Shri Jawaregowda	Management representative
Shubhankar Gowda	Student Representative
Prof. Shankaranarayana Rao	External Expert

1. The members expressed their concern about the delay in procedures involved in re-accreditation by NAAC.
2. They also expressed concern about pending work in improving the infrastructural facilities in the College and increasing student support activities.
3. The IQAC observed that there was increase in admissions to the College
4. AQAR was to be submitted after discussing within the IQAC.
5. The teaching staff were encouraged to take active part in BOE and BOS and circulate suggestions coming from students, parents, and their peers.
6. Teaching staff were encouraged to contribute research articles in journals and periodicals.
7. IQAC suggested extending the Library timings and increasing the number of books and periodicals subscription in consultation with the departments.
8. All departments were advised by the IQAC to maintain absolute transparency in allotting internet assessment marks to students.



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9. The Committee decided to avail the free Wi-Fi facility to the college campus provided by the BBMP.
 10. It was decided that some of the old classrooms which were kept unused for many years could be utilized. A spacious room for IQAC, a spare room for computer lab, and an improved room for setting up the commerce lab were to be arranged.
 11. Decided to apply for permanent affiliation with the newly formed Bangalore Central University after subject to approvals from the Management.

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REPORT ON ACTION TAKEN 2018-19

1. The College celebrated various activities to keep students engaged in extracurricular activities.
2. The College conducted activities under NSS, celebrated Women's' Day and national festivals.
3. Feedback from students was obtained.
4. The steps to increase admission bore fruit.
5. All departments were advised to continue maintaining transparency in allotting internet assessment marks to students.

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MINUTES OF THE MEETING

The IQAC Committee consisting of the following members for the year 2019-2020 was formed on **09-07-2019** in the staff meeting.

Dr. C.M. Eswara Reddy	Chairman
B.S. Raghathamachar	Co ordinator
Dr. Shreelatha	Member
Dr.H.P.Shridhara	Member
Aswathanarayana.R.	Member
A.Lakshmana	Member
Shri Jawaregowda	Management representative
Shubhankar Gowda	Student Representative
Prof. Shankaranarayana Rao	External Expert

1. To hold lectures for spreading awareness of intellectual property rights amongst students.
2. To hold job fair in the College with a view to familiarize the students about the available opportunities for progress in their careers.
3. To introduce certificate program or a short-term course along with the regular coaching
4. To organize lectures on human rights.
5. To publish College magazine
6. To arrange historical and industrial visits for the students.
7. To arrange one day excursion for the staff.
8. To arrange computer literacy program for the teaching and non-teaching staff of the College.
9. To conduct national or international seminars on topics useful to the students.
10. To form a committee to monitor internal assessment marks.

Principal
Visveswarapura College of
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KR Road, Bangalore - 560 004



ವಿಶ್ವೇಶ್ವರಪುರ ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಕಾಲೇಜು
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MINUTES OF IQAC MEETING

The IQAC of the College met on **25-10-2019** and the following matters were discussed:

1. The IQAC interacted with all the committees and reviewed the progress.
2. With respect to re-accreditation by NAAC, the Chairman informed that the College would submit IIQA after submission of AQARs and prepare the SSR accordingly.
3. The increase in admission to the B.A. and B.Com. programs were acknowledged and appreciated.

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MINUTES OF THE IQAC MEETING

The IQAC of the College met on **20-05-2020** with the necessary members present. The minutes were as follows:

1. The IQAC observed that AQARs pertaining to 2017-2018 and 2018-2019 have been submitted to NAAC and hence the IIQA would also have to be submitted, upon reopening of the College, which was closed due to the onset of the COVID-19 pandemic.
2. The IQAC reviewed the progress of the syllabus which had been delivered through online classes.
3. The examination of the final year belonging to undivided Bangalore University and the examination of the I and II year belonging to Bangalore Central University were also discussed.
4. The IQAC approved the conducting of holding an online seminar before the commencement of vacation by the Department of Commerce.
5. The IQAC decided to hold a felicitation for Prof. Ashwathanarayana, who would retire on 30th May 2020.

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REPORT ON ACTION TAKEN – 2019-20

1. Due to onset of the COVID-19 pandemic, the College could not achieve the milestones it set.
2. However, the teaching staff overcame initial challenges and restarted classes virtually.
3. Documentation for NAAC re-accreditation for the current year was initiated.
4. Webinars were organized by departments of English, Kannada, History and Commerce.
5. Computer literacy program were conducted by Sahasra Tech Services in the month of March.
6. The College organized a farewell for Prof. Ashwathanarayana.
7. With respect to re-accreditation by NAAC, the College initiated the process of compiling SSR.

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