



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VISVESWARAPURA COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	C M Eswara Reddy
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08026612427
Mobile no.	9900716027
Registered Email	principalvcac@gmail.com
Alternate Email	rsbidarahalli@gmail.com
Address	K R Road, Bangalore
City/Town	Bangalore
State/UT	Karnataka
Pincode	560004

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Raghothamachar BS			
Phone no/Alternate Phone no.		08026612427			
Mobile no.		8088276232			
Registered Email		principalvcac@gmail.com			
Alternate Email		rsbidarahalli@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://vacc.rvsangha.org/vacc-eng/2016-17.php">http://vacc.rvsangha.org/vacc-eng/2016-17.php</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/AcademiCalender.pdf">http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/AcademiCalender.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.00	2005	28-Feb-2005	27-Feb-2012
2	B	2.84	2012	15-Sep-2012	14-Sep-2017
<b>6. Date of Establishment of IQAC</b>			12-Jul-2017		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Conducting Job awareness program and computer literacy program	18-Aug-2017 1	122
Remedial classes to assist the slow learners	13-Jul-2017 7	55
To hold staff meeting and IQAC meeting to review the need for improvement of infrastructure and ICT	07-Jul-2017 01	8
Taking immediate steps to submit AQARs	17-Jul-2017 01	8
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0
NIL	NIL	NIL	2018 00	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Taking immediate steps to submit AQARs which was pending for several years

To hold staff meeting and IQAC meeting to review the need for improvement of infrastructure and ICT

To conduct more activities to add to curriculum and recreational benefit for the students

To conduct remedial classes to assist the slow learners

Decided to go for annual affiliation instead of permanent affiliation

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
3. To encourage departments to have guest lectures on select topics to widen the understanding of the optional subjects.	3. Many departments have arranged guest lectures.
2. To have more contact with parents in order to monitor the progress and attendance of the not so regular and serious students.	2. Improvement in attendance and focus on studies improved.
1. To include newspaper reading sessions as a means of communication and general knowledge development	1. Students have found these sessions to be useful for awareness of Local National and Global issues and increasing language skills and confidence Building

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

04-Apr-2018

**17. Does the Institution have Management Information System ?**

No

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words We have a mechanism for curriculum delivery. Most part of it is inbuilt by the prescriptions of the University and its calendar. Further, the HoDs decide the allotment of teachers for different papers considering the specialization, exposure by way of experience and exposure and special interests of the teachers. The feedback analysis also helps in this task. Planning of the lessons is done by way of formal and informal meetings. Question paper patterns are sufficiently discussed and time management in writing the examination is also discussed with the students. For documentation, the department of Collegiate Education has made it mandatory to write the Work-diary after each class. The implementation of the planning of the lessons gets reflected at this stage allowing the teacher to analyse the planning and its real translation in the class. The arts subjects have lot of relevance for general knowledge and journalism skills. Hence the arts and language teachers elaborate upon geography, history, politics, fine arts, books and authors, nobel laureates in different fields, national international awards and honours including sports. This helps the students at later stages to prepare for competitive examination. The commerce faculty assume a greater responsibility to create genuine interest in the subjects to enable the students to take up MBA, CA, ICMA, Law, SIMA, MFA and other commerce related courses. After graduation. The lecturers have 30 marks internal assessment in CBCS system. Hence they conduct tests and give assignment which helps them to know the individual students and give them work based upon their individual capability. The assignment is given by way of preparation for the examination. The compulsory submission of assignment is like preparation for the examination well in advance and helps the students to assimilate their knowledge over a period of time. The syllabus prescribed by the university is added to by the experience of the senior faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	25/12/2018	00	NIL	NIL

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	25/12/2018	0
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	0
BCom	NIL	0
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college has two streams of BA and B Com. BA has one section and B com has two sections. The total strength is 435. The feedback given by the students is meticulously observed. Majority of the students give same feedback. Those who differ are a small percentage. However they bring to our notice the same problem which we are already trying to solve. We come to know the urgency of the situation and remedial measures by their feedback. There are hardly any complaints about ragging, discrimination, sexual harassment or casteist attitude either by teachers or students. The feedback is to increase the number of books to be issued by the library and the time for returning the same, laxity if any in maintenance of washroom cleanliness, shortage of drinking water, instalment facility for paying the fees, university marks card , results and rarely teaching related issues. The problems about all these things have already been noticed by the ever vigilant principal and the senior staff and steps are immediately taken to do whatever remedial measures. The problems related to university are brought to the notice of the university and those problems which can be solved within the college are immediately attended. Some problems which need to be brought to the notice of the management are taken to the management and diligently followed by the administration of the college in the form of Principal, manager and the senior faculty if needed.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	HEP	200	25	25
BCom	as prescribed by University	200	165	159
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	435	0	17	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	10	3	2	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We have students mentoring system assigned to individual teachers' class wise. Counselling, NSS, .Cultural activity and Sports activities are directly and indirectly overlapped by the aspects of mentoring. This mentoring is done in a straight approach and sometimes oblique method. Advices, choices, ideas, information, historical models, rational approach etc are offered at conscious level and subconscious level. A friendly connection is established, socio, cultural and geographical aspects of the mentee are considered. Once the mentee feels he is really cared they start believing in himself, more so when such a care comes from the unfamiliar and authority like corners like an institution of learning. Mentoring is offered in measured doses. Sometimes the parents are also roped in. The special abilities, skills, interests are effectively nurtured. When our own inputs appear to be insufficient to help the mentee, we gather knowledge about the required thing and help the students. we are planning to assign the minimum number of students to each teacher instead of class wise. the student group may be jumbled and the teacher also may be changed to get the benefit of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
435	17	26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	16	1	1	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2018	Dr. Shreelatha	Associate Professor	Ph.D
2018	Dr. Aswathanarayana	Associate Professor	Ph.D
2018	Dr.J.Somasekhara Reddy	Associate Professor	Ph.D
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	C 41	I, III, v	09/11/2017	01/02/2017
BCom	C 81	I,III,V	09/11/2017	01/02/2018
BA	A 80	II,IV,VI	16/05/2018	13/08/2018
BCom	C 41	II,IV,VI	16/05/2018	13/08/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Adherence to planned activities of the institution is goal and expectation set. Over ambition and less execution is the usual result at the end of the day. We guard ourselves against this. The university calendar and prescriptions are sincerely followed enriched with the institutional values and need based actions. Knowledge transfer should help the student in practical terms and also it should enable him express his knowledge in the examination effectively. It should also build confidence in him to go further in the subject. We also focus at the importance of acquiring skills for employ ability and updation of students' life with the fast changing world. In the mist of this, humanity, interpersonal space, no addiction to digital world should not lose our sight. The teachers integrate all this in their classes as well as assembly and group activities. The semester system consists of two tests, assignments which add to monitoring the progress of the students. The two semesters consisting of of 90 working day each keep the academic session packed with rigorous interaction and application. the two examination in between necessitate thorough recapitulation and sound preparation. these factors add to CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

being an affilliated college, the calender of events are commonly prepared by the university for all the colleges coming under the University. The calender of events includes commencement of the semester, ending of the semester, examination, evaluation. the colleges have to abide by this calender and if there are chages in between as it happens , the same has to be followed. the teaching staff of the college will be appointed as the chief superintendents, deputy superintendents, room invigilators, flying squad members, valuers and reviewers. thus the entire staff of the college is used by the university twice a year for conducting the university examination. However, tests are conduced for internal assessment by the college at convenient time depending upon the functioning of departments. the heads of the departments conduct the tests when they have covered related syllabus. The college is functioning adhering to the

calendar of events prescribed by the university along with other colleges coming under the same university affiliation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/Programoutcomecourseoutcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A 80	BA	HEP	38	32	84
C 41	BCom	NA	110	57	52

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NOT conducted](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	25/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	25/12/2018	NIL

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	25/12/2018

[View File](#)

### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	00
International	NIL	0	00

[View File](#)

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
commerce	1

[View File](#)

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2017	0	NIL	0

[View File](#)

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	0	0	NIL

[View File](#)

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	5	0
Presented papers	1	1	0	0
Resource persons	0	0	1	2

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Public awareness Program	Bangalore City Police and Lions Club	Say No To drugs	2	35
Public Awareness Program	BBMP	Adult Franchise Awareness	2	300
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	25/12/2018	25/12/2018	00
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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Total	35	20	0	6	0	4	6	2	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10.5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio, Video, Written Material, YouTube	<a href="#">WhatsApp, email, zoomapp</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
89000	66024	320000	121347

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining and utilizing physical, academic and support facilities There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. • The college has maintenance committee that oversees the maintenance of buildings, classrooms etc. • The maintenance committee is headed by the Manager who in turn monitors the work of the staff at the lower level. The Manager is accountable to the Principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual section-wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure. • Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by the attender. • Optimum working condition of all properties/ equipment on the campus is ensured through service force/AMC. Apart from contract workers, the college has trained in - house electricians and plumbers. • Technicians come and maintain the college computers and accessories efficiently. • • The campus maintenance is monitored through surveillance Cameras. • The college maintains a stock register for the available equipment. • Proper inspection is done and verification of stock takes place at the end of every year. • The civil and electrical work is adequately monitored and maintained by the Estate office of the management which is located just at a stone's throw. • Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. • Pest control of library books and records is done every year by the maintenance department. Sports materials and NSS materials are taken care of by the NSS officer. • Estate office manager and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting,

carpentry, plumbing and house- keeping. • The non-teaching staff is also trained in maintenance of machinery and computer equipment. • The Estate office workers look after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored. Procedures for maintaining and utilizing physical, academic and support facilities There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. • The college has maintenance committee that oversees the maintenance of buildings, classrooms etc. • The maintenance committee is headed by the Manager who in turn monitors the work of the staff at the lower level. The Manager is accountable to the Principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual section-wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure. •

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<http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/ProcedureorMaintainance.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	BCM, SC,ST Scholarship	83	299231

b)International	nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal counselling and mentoring.	11/09/2017	150	Teaching staff of the college
Induction programs	11/09/2017	150	Teaching staff of the college
Communication and improvement General awareness Program	11/09/2017	25	Teaching staff of the college
Remedial coaching, "	11/09/2017	85	college teachers
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	No Such Scheme	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	5

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Jet King, Rajajinagar, Chenre Heaalth care and research Private Limited, West of Chord Road,	75	0	NIL	0	0

Success Greys Tata Silk Farm, Bangalore					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	16	graduation	BA and BCOM	University	MA MCOM
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activity	college	250
Annual sports Event	college	350
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	No such awards	National	0	0	nil	nil
2018	No such awards	Internatio nal	0	0	nil	nil
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are one boy and one girl representative from every class. They represent students in all decisions of the college. The student representatives are consulted in academic and other matters before taking decisions. IQAC has a student representative. Cultural activity, sports, national festival, entertainment programs, NSS, excursions, awareness rallies, extension activities, improvement of infrastructure, maitainance teaching, tests, and many other activities are conducted in consultation with these class representatives.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

College has an alumni but not registered alumni. The college has a cultural alumni association which participates in cultural events at university and state level. But the activity is limited to promoting the students talent in acting singing and performance. This association is there for several years and is recognized by the college management. The Alumni coordinates with the college in training the students to perform in Dramas, dance and singing competition at different forum such as university, intercollegiate competition ETC.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. There is one boy and one girl representative from every class. They represent students in all decisions of the college. The student representatives are consulted in academic and other matters before taking decisions. IQAC has a student representative. Cultural activity, sports, national festival, entertainment programs, NSS, excursions, awareness rallies, extension activities, improvement of infrastructure, maintenance teaching, tests, and many other activities are conducted in consultation with these class representatives. 2. The teachers are allotted certain number of students to follow up their progress and handle their issues. If any issue is serious enough it is brought by the concerned teacher to the principal, management or IQAC. This works so well and reduces the burden of the principal and immediate assistance for the problems of the students in terms of their progress and needs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	college gives admission to all applicants as long as there are available seats. admission is not rejected unless there are serious history of indiscipline for the students. the college has low fee structure and has students from different economic, social, religious and linguistic background. The management has focussed upon the poor and under privileged students who hail from farming community living around Bangalore as the management identifies

	itself as Vokkaliga community which means farming community.
Industry Interaction / Collaboration	The college has arts and commerce course and does not have any interaction and collaboration with the industry as of now.
Human Resource Management	the teaching and non teaching members of the college come under grant in aid scheme. They are allowed to work in the available work load in one of the three grant in aid institutions of the same management. In place of retired employees the management has appointed teaching and non teaching staff out of their own funds to fill the vacancy arising out of retirement. However the head of the institution has submitted records to the government through the management to fill the backlog vacancies
Library, ICT and Physical Infrastructure / Instrumentation	the college is under the government appointed administrator as the Vokkaligara Sangha management has been superseded. The principal of the college has approached the management for the improvement of ICT and physical infrastructure improvement. But due to various reasons the administration has taken time to implement the same
Research and Development	The college does not have a research centre.
Examination and Evaluation	The college is an affiliated college and must follow the university calendar of events and timely notifications for the examination. The teaching staff of the college participate in all the work of the university from room invigilation, BOE members, valuers, reviewers, chief examiners, squad members. The registrar of the university takes valuable suggestions from the senior faculty of the college in various matters related to examination and evaluation
Teaching and Learning	The teachers take remedial classes, conduct guest lectures. The teachers give assignments from the previous year question papers which helps the students to familiarize themselves with the exam pattern. The students can approach teachers after the class hours and can contact through WhatsApp always for any clarification if needed.
Curriculum Development	Teachers participate and interact with the BOS and pass on their suggestions

to the university while framing the syllabus.the institution does not have any direct role in curriculum development as this is an affiliated college and gets its curriculum from the University However the teachers supplement the curriculum of their respective departments from their own expertise and experience.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	online payment of examination fee for the students.salary payment through HRMS.
Student Admission and Support	students admission is done on acceptance of physical application. the college is yet to implement E-Governance in the area of admission and student support. The issue of bus pass by BMTC, The scholarship application, exam fee payment, result etc are done online.
Administration	The college has adopted E Governance in respect of HRMS services. and University examination
Planning and Development	the management is yet to adopt E-Governance in respect of this area.
Examination	Payment of examination fee, admission tickets, results, revaluation have been fully online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2017	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	25/12/2018	25/12/2018	0	0

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development program	1	24/07/2017	24/07/2017	1
Faculty development Program	1	11/10/2018	11/10/2018	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Besides statutory facilities, such as PF, ESI, festival advance, concessional medical facilities are provided. The children of the staff are given concession in the admission to professional colleges of the same management. The children of the staff scoring high Marks in SSLC are honoured by the management.	Besides statutory facilities, such as PF, ESI, festival advance, concessional medical facilities are provided. The children of the staff are given concession in the admission to professional colleges of the same management. The children of the staff scoring high Marks in SSLC are honoured by the management.	only scholarship and fee instalment facility in needy cases

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Management of the College has many educational institutions and a medical college and hospital. It has accounts department. The auditors conduct internal financial audit every year along with all other institutions run by the same management. The department of college education conducts financial audit every year. The Local inspection committee of the university conducts audit while renewing the affiliation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

[View File](#)

## 6.4.3 – Total corpus fund generated

9080438.60

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University LIC committee	Yes	Management
Administrative	Yes	University LIC committee	Yes	Management

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Meetings with the teachers 2. Participating in college day

## 6.5.3 – Development programmes for support staff (at least three)

NIL

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Remedial classes 2. Forum for excellence English improvement classes 3. Use of ICT by teachers for teaching 4. Students representation and participation in decision making in the affairs of the college.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	guest lectures	10/07/2017	27/11/2017	31/01/2018	150
2017	class room seminars	10/07/2017	27/11/2017	22/12/2017	310
2017	Forum for excellence	10/07/2017	27/11/2017	31/01/2018	30
2017	Suggi Habba	10/07/2017	27/11/2017	21/12/2018	350
2018	Rainbow week	10/07/2017	27/11/2017	21/12/2018	400

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
womens day celebration	08/03/2018	08/03/2018	85	57
One day lecture by An English Man and his group about the feminism issues	18/08/2017	18/08/2017	110	92

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1.The college is located in one acre but it is a part of 14 acre campus of the management which has many institutions running here. these institutions have several common facilities. The facilities cannot be fully attributed to this institution alone. However we are utilising solar energy. This college is relatively a small consumer of power compared to Medical college and Engineering colleges. Hence alternate energy has not been extended to this institution. 2. college campus has been kept free of plastic and conservation of water is given priority. 3. sewage water treatment plant is there. 4. Flower plants and some of the ornamental plants have been kept to help the ambience in the college.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2
Braille Software/facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	0	0	25/12/2018	0	nil	00	0
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	25/12/2018	Some guidance put on the web and communicated to the parents and students through face to face at the time of admission and any other meetings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vivekananda	12/01/2018	12/01/2018	155

Jaayanthi			
Womens Day	08/03/2018	08/03/2018	85
Suggi Habba	26/12/2018	26/12/2018	35
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Have taken steps to avoid use of plastic 2. Growing flower plants and other plants and watering them 3. Lectures conducted for the creation of environmental awareness 4. conservation of water. 5. water treatment plant established.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1. The teaching community of the college strives to bring patriotism and amity and harmony among the students belonging to different caste and communities and different linguistic background. They highlight the contribution from the philanthropic noble , humanitarian people coming from all communities and describe how they contribute for the society. The Hindus Muslims Christians and others students are all just the students belonging to one institution and their bond remains for the life time. The college has created a tradition of teaching and extending the same affection and care for all children whether they hail from local place or outside. That makes them great citizen of this country capable of valuing a man for his worth to society irrespective of his religious, social, linguistic, cultural or ethnic background 2. All the Teachers of the institution are full time permanent and they are seniors. Hence the college is under the watchful care of the experienced faculty which ensures physical and psychological safety of the students, college property and others. They are watchful as much as possible about the students indulging in unlawful and dangerous activities in and around the premises of the college. The college receives students from some of the localities where they have exposure to use of abusive language and street fight or brawl. after they come here , they are influenced by the atmosphere in the college and understand their self dignity and reformed as gentlemen.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/TwoBestpractices.pdf>

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution aims to provide a platform for the undergraduate students to complete their graduation and proceed in their chosen avenue of life. In the meanwhile the students have exposure to their respective subjects in the field of commerce and arts and choose their academic future or avenues to settle in life by getting suitable jobs or career. The institution understands that each and every student is unique and it is his decision ultimately counts. The institution has strong belief that the individual student will use his efforts, ideas, dreams and of course the academic knowledge acquired during the course of his study. They settle at different levels in the echelons of society depending upon the sum total of the hard work, aspiration, ability and of course the destiny and the circumstances. The degree is a very important stage in the lives of the children as they move from adolescence to adulthood and are very serious to realise their place in the society. The teachers, principal and the management realise their responsibility and provide congenial, morally

spiritually conducive atmosphere for the students to benefit from the value of study, value of time and value of good conduct and also the value of society.

Provide the weblink of the institution

<http://vacc.rvsangha.org/vacc-eng/documents/nacc2017/Institution%20distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

The institution aims to provide a platform for the undergraduate students to complete their graduation and proceed in their chosen avenue of life. In the meanwhile the students have exposure to their respective subjects in the field of commerce and arts and choose their academic future or avenues to settle in life by getting suitable jobs or career. The institution understands that each and every student is unique and it is his vision ultimately counts. The institution has strong belief that the individual student will use his efforts, ideas, dreams and of course the academic knowledge acquired during the course of his study. They settle at different levels in the echelons of society depending upon the sum total of the hard work, aspiration, ability and of course the destiny and the circumstances. The degree is a very important stage in the lives of the children as they move from adolescence to adulthood and are very serious to realise their place in the society. The teachers, principal and the management realise their responsibility and provide congenial, morally spiritually conducive atmosphere for the students to realise the value of study, value of time and value of good conduct and also the value of society.